



## Madison County Building and Zoning Department

(706) 795-6350

### Manufactured Home Permit Requirements

1. **Pre Owned Health and Safety Inspection (See attached checklist).** This can be done by our department if mobile home is in Madison County for \$50. Or you will need to get the county's building Inspector (from the county that it is currently in) or a Personal home inspector to inspect the home before a mobile home permit is issued.
2. **Recorded plat** of the property. You can get this at the **Clerk of Court's** office.
3. **Septic tank permit** from the **Health department** located at 1424 Highway 98 West, Danielsville. Their phone number is 706-795-2131. Please check with them for applicable fees.  
**New Systems:** The health department requires a Soil Scientist report and a copy of the recorded plat before a septic tank permit can be issued. You can get a list of Soil Scientists from our office or the health department.  
**Existing Systems:** If you have an existing septic tank you need to obtain a letter from the health department stating that your existing system is adequate for the home that you will be placing on the land.
4. **Current decal sticker and receipt** from the **Madison County Tax & Tag office.**
5. **Access letter** from the Department of Transportation for all **new** driveways accessing from a state highway. Please contact the **D.O.T.** at (706)384-7269 for more information.
6. The name of the **licensed manufactured home installer and electrician.**

#### **Brand New Home**

A copy of the installation instructions is required.

#### **Underpinning**

Vinyl underpinning is not allowed.

Permits are issued between 8:00 am and 4:30 pm Monday through Friday