



Madison County Building & Zoning Department

(706) 795-6350

Modular Permit Information

- 1) **Septic Tank Permit** from the **Health Department**, at 1424 Hwy 98 W., Danielsville, GA. (706-795-2131). Allow up to **5 days** for permit to be issued.

For New Systems: The health department requires a **Soil Scientist Report** and a copy of the **Recorded Plat** before a septic tank permit can be issued. You can get a list of **Soil Scientists** from our office or the health department. You must make application with the Health Department after receiving the soil scientist report.

For Existing Systems: If you have an existing septic tank that you are planning to use, you must obtain existing system approval from the health department.

(Check with the Health Department for Applicable Fees.)

- 2) **Recorded Plat** of property. (Get this from the **Clerk of Court's Office** in the Courthouse.)
- 3) An **Access Letter** is required from the Department of Transportation for all new driveways accessing from a State Highway. Please contact the Department of Transportation at (706) 384-7269 for more information.
- 4) **Building Information** as follows:

1. DCA (Department of Community Affairs) number with a set of approved drawings
2. Amount of heated square footage
3. Amount of unheated square footage (Basement, Garage & Porches Only)
4. Amperage of Service Panel (100, 150, 200, or More)
5. Type of Heating System
6. Number of Plumbing Fixtures (Toilets, Laboratories, Bathtubs, Showers, Household Sinks, Dishwasher, Garbage Disposal, Washing Machine, Etc.)
7. Names of Builder, Electrician, Plumber, & Heating & Air Contractor. **They must submit affidavits to this office certifying their performance on each job**

Note: The electrician, plumber, and heating and air contractor must be state licensed and registered with our department. **Performance affidavits must be submitted for each job before any inspections can be made.**

Note: You must obtain all permits including the building, electrical, heating & air, and plumbing before starting construction. All permits must be purchased at the same time.

Permits are issued between 8:00 am and 4:30 pm Monday through Friday