



Madison County Building Inspections Department

(706) 795-6350

Manufactured Home Permit Requirements

1. Pre-owned Manufactured Home Health & Safety checklist if home is not new.
2. **Septic tank permit** from the **Health Department**, located at 1424 Hwy 98 W, Danielsville (706) 795-2131 allow up to **5 days** for the permit to be issued.
3. **For New Systems:** The health department requires a **Soil Scientist Report** and a copy of the **Recorded Plat** before a septic tank permit can be issued. You can get a list of Soil Scientists from our office or the health department. You must make application with the health department after receiving the soil scientist report.
4. **For Existing Systems:** If you have an existing septic tank that you are planning to use, you must obtain existing system approval from the health department.
5. **(Check with Health Dept. for applicable fees.)**
6. An **Access Letter** is required from the Department of Transportation for all **new** driveways accessing from a State Highway. Please contact the **D.O.T** at (706) 384-7269 for more information.
7. Recorded plat of property (You can get this from the **Clerk of Court's** Office)
8. Letter of approval from **Planning and Zoning Department**.
9. Current decal and receipt from the **Madison County Tax Office**.
10. The following information on the home:
 1. Make of home
 2. Serial Number
 3. Width and length of home
 4. Name of person installing home
 5. Name of electrician
11. Installation instructions on all new manufactured homes.

Note: If installation instructions are not provided and alternate tie down system is used an engineer stamped letter from the home manufacturer must be provided before the setup inspection.

Permits are issued between 8:00am and 4:30pm Monday thru Friday

Revised 8-23-07