

**MADISON COUNTY BOARD OF COMMISSIONERS
MINUTES
AGENDA SETTING MEETING
MARCH 31, 2014
6:30 P.M.**

MEMBERS PRESENT:

Commission Chairman Anthony Dove
District 1 Commissioner Stanley Thomas
District 2 Commissioner Dewitt "Pete" Bond
District 3 Commissioner Mike Youngblood
District 4 Commissioner John W. Pethel, Sr.
District 5 Commissioner Jim R. Escoe, Sr.

MEMBERS ABSENT:

None

MEDIA PRESENT:

Zach Mitcham, Madison County Journal

STAFF PRESENT:

Rhonda Wooten, County Clerk
Mike Pruett, County Attorney

Chairman Dove called the meeting to order at 6:30 pm, led in the pledge to the American flag and asked for a moment of silence for the people in Malaysia searching for the missing plane with 239 passengers and for the people of Washington state involved in the landslide resulting in multiple deaths.

Item No. 1. Approval of minutes:

Minutes of the Regular Business Meeting of March 3, 2014.

On motion by Commissioner Bond and second by Commissioner Youngblood the Board voted to approve the minutes of the March 3, 2014 Regular Business Meeting. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Minutes of the BOC/IDA Joint Work Session of March 17, 2014.

On motion by Commissioner Youngblood and second by Commissioner Thomas the Board voted to approve the minutes of the March 17, 2014 BOC/IDA Joint Work Session. The vote was as follows: Commissioners Thomas, Youngblood and Escoe voted YES. Commissioners Bond and Pethel abstained.

Item No. 2. Business Involving Guests, Groups or Multiple Visitors.

None

Item No. 3. Chairman's Report

Chairman Dove stated that Madison County will receive a dividend in the amount of \$27,000 in the form of a credit toward our 2014 Workers' Compensation premium.

Chairman Dove stated that the Madison County ACTION office has a financial assistance program for people experiencing a temporary setback and need help with paying electric, mortgage or rent for one month.

Chairman Dove stated that D.O.T. asked the County to assist the City of Danielsville with the Roundabout by allowing Phil Munro to estimate costs and the County be in charge of receiving the money, letting the contract and handling payment of the contract. There were no objections by the Board.

Chairman Dove requested the Board's approval to claim April, 2014 to be Donate Life Month. On motion by Commissioner Escoe and second by Commissioner Bond the Board approved the proclamation to name April, 2014 Donate Life Month. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 4. Report from IDA (Marvin White)

Chairman Dove announced the agenda item and recognized Marvin White, Executive Director of the Madison County Industrial Development and Building Authority. Mr. White gave a report of the activities of the IDA.

Item No. 5. Statement and Remarks from Citizens on agenda items.

Chairman Dove asked if there were any statements or remarks on an agenda item. No one came forward.

Item No. 6. Consider recommendation for Remote Radio Site. (David Camp)

Chairman Dove recognized 911 Director David Camp. Director Camp stated that one proposal was received for the Mill Creek transmitter/receiver site. The bid price of \$50,911, submitted by Gunby Communications, includes maintenance and support for one year. A full maintenance contract for years two through five was also in the proposal for \$4,932 per year. Additional expenses for a prefab building, generator, air conditioner, concrete pad, trenching, fencing and electrical and hardware supplies bring the project total to \$61,128.00.

Commissioner Youngblood made a motion to accept the proposal and have the project amount of \$61,128.00 be paid from cash reserves. Commissioner Bond seconded the motion.

After discussion, on amended motion by Commissioner Youngblood and second by Commissioner Bond the Board voted to accept the proposal and project amount of \$61,128.00 to be paid with remaining 2008 SPLOST funds and balance to be paid from cash reserves. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 7. Consider reclassification of Purchasing Agent. (Kathy Clark)

Chairman Dove recognized Finance Director Kathy Clark. Director Clark came forward and passed out job classification and pay scale information to each Board member. She stated that Purchasing Agent, Cheryl Jensrud, is currently classified as a grade 16. She pointed out that Ms. Jensrud received her certification in late 2007 and that the classification for a certified Purchasing Agent is grade 18. She also stated that Ms. Jensrud has been performing increased accounts payable duties for over a year. Director Clark requested that Ms. Jensrud be classified as a grade 19 with 14 years of service and be given the title of Certified Purchasing Agent and Accounts Payable Technician.

Commissioner Pethel made a motion to postpone this agenda item and agenda item number eight until the Pay Scale Committee that Commissioner Youngblood is working on comes together. Commissioner Escoe seconded the motion.

Commissioner Youngblood and Commissioner Thomas did not agree that agenda items seven and eight should be held until the Pay Scale Committee comes together.

After further discussion with Director Clark, on substitute motion by Commissioner Youngblood and second by Commissioner Bond the Board voted to grant Cheryl Jensrud reclassification to grade 19 with a pay of \$19.30 per hour. The vote was as follows: Commissioners Thomas, Bond and Youngblood voted YES. Commissioners Pethel and Escoe voted NO.

Commissioner Pethel withdrew his motion with no objections.

Item No. 8. Consider adding a full time position at the Transfer Station. (Sandra Webb)

Chairman Dove recognized Transfer Station Director Sandra Webb. Director Webb referred to a letter that she submitted to the Board requesting a full time scale house position for part time employee Jackie Barton and reducing the number of hours for other part time workers.

On motion by Commissioner Youngblood and second by Commissioner Bond the Board agreed to postpone this request until next week's meeting to allow Ms. Webb time to get additional figures together. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 9. Consider obtaining RFP's for two hook trucks. (Alan Lapczynski)

Chairman Dove recognized Public Works and Road Superintendent Alan Lapczynski. Mr. Lapczynski stated that he would like to look into purchasing two hook trucks. He explained the advantages of having the versatile equipment.

Commissioner Bond made a motion to allow Mr. Lapczynski to go out for RFP's for two hook trucks. Commissioner Thomas seconded the motion.

After discussion, on substitute motion by Commissioner Youngblood and second by Commissioner Bond the Board agreed to allow Mr. Lapczynski to go out for RFP's for two hook trucks and to get prices for scrape blades that can be attached to smaller vehicles. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Commissioner Bond withdrew his motion with no objection.

Item No. 10. Consider recommendation for Lawn Maintenance proposal. (Alan Lapczynski)

Lawn Maintenance bids were opened in the Public Meeting Room on March 25, 2014 at 10:00 am by Public Works and Road Superintendent Alan Lapczynski and County Clerk Rhonda Wooten.

1. Cutting Edge Lawn Care	\$270 per cutting
E-Verify affidavit included	
2. Tim Nunn General Contracting Services	\$280 per cutting
E-Verify affidavit included	
3. CIC Lawn & Landscape	\$300 per cutting
E-Verify affidavit included	
4. Elite Ground Control	\$350 per cutting
E-Verify affidavit included	

Mr. Lapczynski recommended Tim Nunn General Contracting Services. He stated that in the past his services have been performed without complaint and his price is reasonable.

On motion by Commissioner Youngblood and second by Commissioner Thomas the Board agreed to accept the bid from Tim Nunn General Contracting Services. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 11. Consider allowing Alan Lapczynski to open bids for Shady Lane & Northwood Circle Base & Pave project on April 7, 2014 at 12:15 p.m. in the Public Meeting Room and recommend at the April 7, 2014 Board meeting. (Alan Lapczynski)

On motion by Commissioner Escoe and second by Commissioner Youngblood the Board agreed to allow Alan Lapczynski to open bids for Shady Lane & Northwood Circle Base & Pave project on April 7, 2014 at 12:15 p.m. in the Public Meeting Room and recommend that evening at the Board meeting. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 12. Consider replacing Sheriff's Office 2010 Canine Tahoe. (Chairman Dove)

Chairman Dove stated that the insurance appraiser did not total the wrecked 2010 Canine Tahoe. The lowest repair quote received by Alan Lapczynski was \$7,708.54. Chairman Dove stated that additional damage may be realized as the vehicle is being worked on and that the repair shop would notify the insurance company of any extra expenses.

Item No. 13. Consider allowing Chairman Dove to sign an agreement with Charter Communications. (Chairman Dove)

Chairman Dove stated that Charter Communications quoted a price of \$180 per month per location for 80 meg connection internet service for the Government Complex, Danielsville EMS station and Sheriff's Office. Currently the Government Complex and Danielsville EMS station have 12 meg connection and the sheriff's office has 6 meg connection.

On motion by Commissioner Escoe and second by Commissioner Bond the Board agreed to allow Chairman Dove to sign the agreement with Charter Communications for internet service. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

Item No. 14. Consider establishing a Pay Scale Committee. (Mike Youngblood)

Commissioner Youngblood stated that he would like to establish a Pay Scale Committee and that he had four people that he would like to recommend. He asked for the Board's input on selection of members to serve on this committee. Commissioner Bond suggested that the committee consist of five members.

On motion by Commissioner Youngblood and second by Commissioner Bond the Board agreed to select Senior Center Director Kelsey Tyner, Magistrate Judge Harry Rice, Human Resource Manager Tracy Dake and EMS Director Jason Lewis to be on the Pay Scale Committee. The vote was as follows: Commissioners Thomas, Bond, Youngblood, Pethel and Escoe voted YES.

The Board agreed to consider any other committee members at the next meeting.

Item No. 15. Roads Update

Commissioner Pethel asked if the Noble Road bridge was in.
Commissioner Escoe asked if Waggoner's Grove Church Road was complete.

Item No. 16. Urgent Matters

Commissioner Escoe stated that a \$10,982.00 raise to someone is a lot of money.

Item No. 17. Review April 7, 2014 agenda for Regular Business Meeting.

Mrs. Wooten read the items that were to be placed on the April 7, 2014 agenda.

Item No. 18. Statements and Remarks from Citizens.

Chairman Dove asked if there were any statements or remarks.

Hoke Strickland spoke regarding the raise given to the Purchasing Agent and said that the Board should have waited until the Pay Scale Committee was in place.

Cheryl Jensrud spoke stating that she hated to see the controversy. She said that in 2006 four employees gave up their raises for the classification study.

Item No. 19. Executive Session to discuss land acquisition, personnel matters and/or potential litigation (if needed).

There was no need for executive session.

Item No. 20. Adjourn.

On motion by Commissioner Pethel and second by Commissioner Youngblood the Board unanimously agreed to adjourn at 8:24 pm.