

RESOLUTION OF THE MADISON COUNTY BOARD OF COMMISSIONERS FOR THE
PURPOSE OF NAMING AN OPEN RECORDS OFFICER AND FOR OTHER PURPOSES

WHEREAS, the provisions of the Georgia Open Records Act, the "Act" (O.C.G.A. Section 50-18-70, *et seq.*), were amended by action of the Georgia Legislature during its 2012 session; and

WHEREAS, one of the changes to the Act allows for the appointment of an Open Records Officer to whom all requests for records must be made; and


WHEREAS, a further change to the Act provides that requests under the Act not made in writing may not be the subject of enforcement action under O.C.G.A. Sections 50-18-73 and 50-18-74; and

WHEREAS, the Act further provides for notice of such change;

NOW THEREFORE, pursuant to the provisions of the Act, the Madison County Board of Commissioners does hereby resolve as follows:

1. The County Clerk is designated as the Open Records Officer to act for Madison County and all of its related and subsidiary entities as defined in the Act, herein the "County";
2. All requests for records made under the Act directed to the County shall be made in writing to the Open Records Officer;
3. The Open Records Officer is directed to cause all County websites to prominently display this designation and requirement;
4. The Open Records Officer is directed to notify the Madison County Journal as the county legal organ and any other media regularly covering County matters of the content of this resolution;
5. The Open Records Officer is directed to notify all county employees and volunteers that any requests made under the Act shall be directed to the Open Records Officer or her alternate; and
6. This action shall be effective immediately upon the notifications to the media and the changes to the websites having been made.

Approved by the Madison County Board of Commissioners on the 29th day of July,
2013.



Hon. Anthony Dove, Chairman, Board of Commissioners

ATTEST:



Rhonda S. Wooten, Clerk, Madison County Board of Commissioners