

**MADISON COUNTY BOARD OF COMMISSIONERS
MINUTES
REGULAR BUSINESS MEETING
December 20, 2021
6:00 PM**

MEMBERS PRESENT:

Commission Chairman Todd Higdon
District 1 Commissioner Dennis Adams
District 2 Commissioner Terry Chandler
District 3 Commissioner Frank May
District 4 Commissioner Brian Kirk
District 5 Commissioner Derek Doster

MEMBERS ABSENT:

None

MEDIA PRESENT:

Zach Mitcham, Madison County Journal

STAFF PRESENT:

Christina Baxter, County Clerk
Mike Pruett, County Attorney

Chairman Higdon called the meeting to order at 6:00 p.m. and led in the pledge to the American Flag.

Item No. 1. Approval of minutes:

Minutes of the November 29, 2021 Budget Work Session
Minutes of the November 29, 2021 Regular Business Meeting
Minutes of the December 6, 2021 Agenda Setting Work Session

On motion by Commissioner Chandler and second by Commissioner Doster the Board voted to approve the minutes of the November 29, 2021 Budget Work Session, November 29, 2021 Regular Business Meeting and the December 6, 2021 Agenda Setting Work Session. The vote was as follows: Commissioners Adams, Chandler, May, Kirk and Doster voted YES.

Item No. 2. Business Involving Guests, Groups or Multiple Visitors

There was no Business involving Guests.

Item No. 3. Chairman's Report

Chairman Higdon began his Chairman's Report by recognizing Ms. Beth Harmon's retirement. Ms. Harmon was employed with the Board of Commissioners for 18 years. The Chairman also recognized Mr. Grady Autry who worked at the Recreation Department for 37 years. Chairman Higdon along with the Board of Commissioners congratulated them both on retirement and thanked them for their dedicated service. Chairman Higdon gave a road list project update to the Board. Mrs. Lacey Baker has been working on consolidating and updating a current road mileage list.

Chairman Higdon spoke to the Board regarding the Arpeggio Madison County Noise Ordinance Development. This matter was taken up for vote under Urgent Matters. Higdon gave an update on the Fall Tire Amnesty. A total of 51 tons of tires were collected. The Transfer Station hopes to be able to offer this event again during April 2022.

Item No. 4. Statements and Remarks from Citizens on agenda items

Chairman Higdon asked if there were any statements or remarks on agenda items. No one came forward.

CONSENT AGENDA:

Item No.5. Consider 2022 Madison County Sheriff's Office Seizure Budgets

Item No.6. Consider 2022 Madison County Jail Commissioner Budgets

Item No.7. Consider 2022 Sheriff's Office Christmas Donation Budgets

Item No.8. Consider 2022 Law Library

Item No.9. Consider 2022 Clerk's Deed Budget

Item No.10. Consider 2022 Madison County Food Bank Budget

Items No.5 through 10 were taken as one vote. On motion by Commissioner Chandler and seconded by Commissioner Kirk the Board voted to approve items 5 through 10. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

CONSENT AGENDA:

Item No.11. Consider appointing Jerry Willoughby to the Recreation Department Board

Item No.12. Consider reappointing Nathan Owens as a member of the Madison County Board of Elections and Registration Board

Item No.13. Consider reappointing Rebecca Scott as a member of the Madison County Board of Elections and Registration Board

Item No.14. Consider reappointing Kenneth Bradley as a member of the Planning and Zoning Board

Item No.15. Consider reappointing Cynthia Fortson as a member of the Planning and Zoning Board

Item No. 11 through 15 were taken as one vote. On motion by Commissioner Chandler and seconded by Commissioner May the Board voted to approve items no. 11 through 15. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

OLD BUSINESS:

Item No.16. Consider Christopher Roach for Planning and Zoning Department Head

On motion by Commissioner Adams and second by Commissioner Chandler the board voted to approve Christopher Roach as the Department Head for the Planning and Zoning Department. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

The Board discussed the flow chart and structure of the Planning and Zoning Department. The Board asked for Mr. Roach to present a structured flow chart to best accommodate the daily functions of the Planning and Zoning Office. This flow chart shall be presented at a future meeting.

Item No.17. Consider the 2022 Meetings Dates for the Board of Commissioners

On motion by Commissioner Chandler and second by Commissioner Adams the Board voted to approve the 2022 Meeting Dates as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES

Item No.18. Consider the 2022 Holidays dates for the Madison County Board of Commissioners

On motion by Commissioner Chandler and second by Commissioner Kirk the Board voted to approve the 2022 Holiday Dates as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES

Item No.19. Consider the 2022 Beer & Wine Licenses Applications

On motion by Commissioner Kirk and second by Commissioner Doster the Board voted to approve the Beer and Wine Applications as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.20. Consider abandoning a portion of Osley Mill road at the forge location

On motion by Commissioner Chandler and second by Commissioner Kirk the Board voted to approve abandoning the portion of Osley Mill Road as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.21. Consider Request for proposals for the Recreation Department-Uniforms and Coach Apparel

On motion by Commissioner Adams and second by Commissioner Doster the Board voted to approve the Request for Proposal from Shuma as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.22. Consider the survey of the Old Presbyterian Church and Cemetery

Item No.23. Consider the survey of 94 Spring Lake drive, the old Board of Elections and Registrar's Office

Item No. 22 and 23 were taken as one vote. On motion by Commissioner Chandler and second by Commissioner Kirk the Board voted to approve both surveys as presented to the Board. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.24. Consider Neel-Schaffer development of the Pavement Management Plan

On motion by Commissioner Doster and second by Commissioner May the Board voted to approve the Madison County Pavement Rating and Planning with incorporated areas contract with Neel-Schaffer as presented. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.25. Consider adopting the Language Access Plan Resolution for the Community Development Block Grant with the Industrial Development Authority

On motion by Commissioner Doster and second by Commissioner May the Board voted to approve the Language Access Plan Resolution. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No.26. Consider quote for H&J Fiber Solutions LLC

On motion by Commissioner Chandler and second by Commissioner Adams the Board voted to approve accepting the quoted amount of \$27,765.54 with H&J Fiber Solution LLC. For security Camera installation. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

NEW BUSINESS:

Item No 27. Discuss a lease agreement with the Industrial Development & Building Authority for 94 Spring Lake Drive

County Attorney, Mike Pruett advised the Board on the terms within the Lease Agreement. The Board agreed to move forward with a vote.

On motion by Commissioner Kirk and second by Commissioner Chandler the Board voted to approve the Lease Agreement with the Industrial Development and Building Authority. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No 28. Discuss Request for Proposals for the Comprehensive Plan

The Board discussed the Request for Proposals received. The Board agreed to have Planning and Zoning Director, Christopher Roach to evaluate the Requests and present to the Board two prospects for the Comprehensive Plan update. This presentation will be during the January 3, 2022 Agenda Work Session Meeting. The Board also asked for all respondents be verified to be in compliance with the Department of Community Affairs.

Item No 29. Roads Update

Chairman Higdon gave a roads update:

Lem Edwards Road the Right-of-way has been flagged for tree removal for future projects and repairs.

Brickyard Road Extension has been cleared, graded and base set. Chairman Higdon asked County Surveyor, Gary Harvin to survey the road extension.

Barwick Hill Road the new culvert installation will begin in January depending on weather conditions.

Item No 30. Urgent Matters

Chairman Higdon asked for a motion on the Arpeggio Noise Ordinance Development Contract.

On motion by Commissioner Adams and second by Commissioner Chandler the Board voted to approve the contract. The vote was as follows: Commissioner Adams, Chandler, May, Kirk and Doster voted YES.

Item No 31. Statements and Remarks from Citizens

Chairman Higdon asked if there were any statements or remarks. No one came forward.

Item No 32. Statements and Remarks from Commissioners

Chairman Higdon expressed his appreciation to the Board of Commissioners for completion of their first year with a unanimous vote.

Item No 33. Executive Session to discuss real estate acquisition, personnel matters and/or potential litigation

There was no need for executive session.

Item No 34. Adjourn

The Board adjourned at 7:25 p.m.