



## Madison County Board of Assessors

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Board Members  
P David Ragland, Chairman  
Samantha Garland, Vice Chairman  
Larry Stewart  
Jim Escoe

Posted: January 20, 2009

Chairperson David Ragland ordered the regular called meeting of the Madison County Board of Tax Assessors to order at 5:30 p.m. January 19, 2009 in the public meeting room of the Madison County Government Complex. In attendance were Samantha Garland, Larry Stewart, and Jim Escoe. Also in attendance were Mike Pruitt, Stacey Sikorski Rubio, and Vicky Krieg.

### **Old Business:**

Motion was made by Jim Escoe to approve the minutes from January 5, 2009. Samantha Garland seconded the motion. Motion passed with unanimous consent.

Motion was made by Jim Escoe to allow Vicky Krieg to assume the duties of BOA Secretary following the resignation of Regina Coker. Samantha Garland seconded the motion. The vote was recorded as follows: David Ragland, YES; Samantha Garland, YES; Larry Stewart, ABSTAIN; Jim Escoe, YES. Motion was approved (3) votes YES to (1) vote ABSTAIN.

Motion was made by Jim Escoe to approve the following homestead application procedure. Two items of proof of address will be required along with a driver's license or State identification card. For example; Power bill, phone bill, and driver's license. A birth certificate may be used as proof of age in lieu of a driver's license or state identification card. Although driver's licenses and state identification cards may be used to confirm information for the homestead application, the staff will not make copies of these items. Social Security numbers will not be collected by the staff. Samantha Garland seconded the motion. Motion passed with unanimous consent.

Samantha Garland was nominated to meet with P&Z, RDC, and Stacey Sikorski Rubio to clarify the procedure of naming parcels.

### **New Business:**

Motion was made by Jim Escoe to rescind a policy that was passed March 5<sup>th</sup> of 2008 and found in violation of the Georgia Department of Revenue code and law. The policy stated that property currently in a conservation covenant could be combined with additional property and a breach with no penalty would be imposed on the property. Samantha Garland seconded the motion. The vote was recorded as follows: David Ragland, YES; Samantha Garland, YES; Larry Stewart, ABSTAIN (Larry Stewart requested that the record show that he abstained because he cannot vote to rescind something he did not vote in favor for and that was illegal); Jim Escoe, YES (Jim Escoe requested that the record show he objects to Larry Stewarts reference that it was illegal. Motion was approved (3) votes YES to (1) vote ABSTAIN.

The Board discussed appeals to Superior Court and how they should be received and processed. Tax Assessors office receives appeals and then forwards the original notice of appeal and copy of the file along with the fee, if included, to the county attorney.

The Board discussed whether or not the meetings should be recorded. It was decided to put this issue on the next meeting's agenda.

**Chairpersons Recommendations:**

Motion was made by Jim Escoe to approve adopting Roberts Rules of Order for conducting BOA meetings. Larry Stewart seconded the motion. Motion passed with unanimous consent.

Motion was made by Samantha Garland to approve Stacey Sikorski Rubio to have the title of Interim Chief Appraiser. Jim Escoe seconded the motion. The motion was amended to include the following: The BOA shall seek compensation for the extra duties & responsibility the position would entail. The vote was recorded as follows: David Ragland, YES; Samantha Garland, YES; Larry Stewart, NO; Jim Escoe, YES. Motion was approved (3) votes YES to (1) vote NO.

**Policy:**

Motion was made by Larry Stewart to approve the following homestead application procedure to be recorded as policy. Two items of proof of address will be required along with a driver's license or State identification card. For example; power bill, phone bill, and driver's license. A birth certificate may be used as proof of age in lieu of a driver's license or state identification card. Although driver's licenses and state identification cards may be used to confirm information for the homestead application, the staff will not make copies of these items. Social Security numbers will not be collected by the staff. Samantha Garland seconded the motion. Motion passed with unanimous consent.

**Adjournment**

Motion was made by Jim Escoe to adjourn at 7:30 p.m. Samantha Garland seconded the motion. Motion passed with unanimous consent.

**SIGNATURE PAGE  
FOR THE MINUTES OF THE REGULAR CALLED BUSINESS MEETING  
OF JANUARY 19, 2008**

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**P DAVID RAGLAND – CHAIRMAN**

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**SAMANTHA GARLAND – VICE CHAIRMAN**

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**JIM ESCOE SR. – BOARD MEMBER**

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**LARRY STEWART – BOARD MEMBER**